

CONSTITUTION OF THE REMBRANDT CLUB OF POMONA COLLEGE AND CLAREMONT

Adopted: 1905
Amended and Revised: 1982
Amended and Revised: 1995
Amended and Revised: 2014

ARTICLE I – NAME AND OBJECT

Sec. 1 - The name of this organization shall be The Rembrandt Club of Pomona College and Claremont.

Sec. 2 - The purpose of the Club shall be to support the arts, the Art Department, the Art History Department, and the Pomona College Museum of Art.

ARTICLE II – MEMBERSHIP AND DUES

Sec. 1 - Membership in The Rembrandt Club shall be open to all interested persons.

Sec. 2 - There shall be four types of membership: (a) Active, (b) Patron, (c) Life, and (d) Honorary.

(a) Active members pay annual dues, the amount to be determined by the Board.

(b) Patrons pay double the amount of annual dues.

(c) Life Members pay a one time amount to be determined by the board and no dues thereafter.

(d) Honorary membership may be conferred on a member upon recommendation of the Governing Board.

Sec. 3 - Dues may be paid at the May meeting and are delinquent after the November meeting. Delinquent members shall be notified.

Sec. 4 - A new membership after March 1 shall extend until May 31 the following year.

ARTICLE III – GOVERNING BOARD

Sec. 1 -The governing Board shall be composed of (a) Officers, (b) Advisors, (c) Directors, and (d) Standing Committee Chairs.

(a) The Officers of the Club shall consist of a President, Vice-President, Treasurer, Recording Secretary, and Corresponding Secretary and shall be elected by the membership at the Annual Meeting in April each year for a term of one year.

(b) The Advisors to the Board shall be the Chairs of the Art Department and Art History Department or an appointed representative, the Director of the Pomona College Museum of Art, and the Past President of The Rembrandt Club.

(c) There shall be a minimum of four Directors, who shall be appointed to serve a term of two years.

(d) There shall be six Standing Committees, the chairs of which shall be appointed by the President: Membership, Publicity, Special Events, Hospitality, Tea, and Nominating.

(e) The Board may appoint Honorary Advisors as needed.

ARTICLE IV – DUTIES OF THE GOVERNING BOARD

Sec. 1 -The Governing Board shall plan the year's activities, set policies, receive committee reports and shall approve all fund raising plans.

Sec. 2 -The Board shall hold monthly meetings during the academic year, and additional meetings when called by the President.

ARTICLE V - DUTIES OF OFFICERS

Sec. 1 -The President shall preside over all meetings of the Club and of the Governing Board, and have general supervision over and promote the interests of the Club. The President shall appoint the Chairs of Standing Committees and Special Committees and fill vacancies as needed. The President shall be an ex-officio member of all committees except the Nominating Committee.

Sec. 2 - The Vice-President, in the absence of the President, shall perform the duties of the President. The Vice-President shall also be Chair of the Program Committee.

Sec. 3 - The Recording Secretary shall record the minutes of Board Meetings and submit copies to Board Members within two weeks.

Sec. 4 - The Corresponding Secretary shall be responsible for preparing and mailing notices of regular meetings, handle correspondence, and work closely with the Membership Chair regarding current mailing addresses. For the April meeting the Corresponding Secretary shall include in the meeting notice the slate of officers to be elected in April.

Sec. 5 - The Treasurer shall pay all authorized bills, keep an itemized account of all receipts and disbursements, prepare an operating budget, give a report at each meeting of the Board, and give an annual report to the membership in May.

ARTICLE VI – DUTIES OF STANDING COMMITTEES

Sec. 1 -The Membership Committee shall promote membership growth, keep an accurate record of memberships and prepare and publish a membership directory.

Sec. 2 -The Publicity Committee shall arrange for press notices and other publicity as required, and maintain the archives.

Sec. 3 -The Special Events Committee shall arrange for bus trips and other special activities as directed by the Board.

Sec. 4 -The Hospitality Committee shall greet members and guests at meetings, have charge of the guest book and supply name tags.

Sec. 5 -The Tea Committee shall have charge of monthly receptions and be curator of the tea equipment.

Sec. 6 -The Nominating Committee shall consist of the Chair and three members appointed by the Board, two of whom should be from general membership. The Chair shall announce the new slate of officers at the March meeting for voting in April.

ARTICLE VII – MEETINGS

Sec. 1 -Regular meetings shall be held on the first Thursday of each month from October through May, except when the Board announces a change of date.

Sec. 2 -The election of the Board of Directors shall be the first Thursday of April.

Sec. 3 -The Annual Business Meeting shall be held in May.

Sec. 4 -A Special Meeting of the Board may be called by the President, by three members of the Governing Board, or by written request of five members of the Club.

ARTICLE VIII – FINANCES

Sec. 1 -The fiscal year shall extend from June 1 through May 31 the following year. The Treasurer's books shall be audited at the close of the fiscal year by an auditor selected by the Governing Board.

Sec. 2 -The Governing Board shall authorize routine club expenditures and expenditures of committees. Gifts to the Art Department and Art History Department and the Pomona College Museum of Art shall be determined after discussion with the Chairs of the Departments or the Director of the museum. Such gifts shall be reported at the May Meeting.

ARTICLE IX – NOMINATIONS AND ELECTIONS

Sec. 1 -The Nominating Committee shall present a slate to the Board for approval at the March Board Meeting.

Sec. 2 -The election of new Officers and Directors shall take place in April. The April meeting notice shall include the Nominating Committee's slate. Nominations may also be made from the floor.

Sec. 3 -The newly elected Officers and Directors shall take office at a meeting of the old and new Governing Boards called by the outgoing President.

ARTICLE X – AMENDMENTS

The Constitution may be amended at any regular meeting of the Club by a two-thirds vote of the members present, providing the amendments have been approved by the Governing Board.